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**MINUTES
REGULAR MEETING
WEDNESDAY, APRIL 16, 2024
3:00 p.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA

CALL TO ORDER – The meeting was called to order at 3:06 p.m. by Chair Patricia Bristow.

PLEDGE OF ALLEGIANCE

ROLL CALL – *Present:* Chair Patricia Bristow and Trustees Emil Geddes and Trustee Michael Walko. *Staff Members present:* District Manager Patricia Howard and Cemetery Services Coordinator Aurora Garcia.

PUBLIC COMMENTS – None.

ADOPTION OF AGENDA – It was moved by Walko, second by Geddes to adopt the agenda as presented. *Vote:* Ayes – Walko, Geddes and Bristow. Noes – 0.

CORRESPONDENCE –

CSDA – eNews, various emails and legal updates

SDRMA – Safety, Claims Education Day March 26, 2024

LAFCo – Commissioner Election

CAPC – Annual Conference Reminders

District Fund Balance – \$1,096,942.05

MINUTES FOR APPROVAL – It was moved by Geddes, second by Walko to approve the minutes of February 21, 2024, Special Meeting minutes of March 6, 2024. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

FINANCIAL

1. **Approval of Warrants** – It was moved by Geddes, second by Walko to approve the February 2024 and March 2024 warrants as presented. *Vote:* Ayes – Geddes, Walko and Bristow. Noes – 0.

2. **Income and Expenditure Reports** – February 2024 and March 2024, Income and Expenditure Reports were given to the Board of Trustees.

OLD BUSINESS

1. **No Old Business**

NEW BUSINESS

1. **New Construction Project Funding** – District Manager will be looking into loans.

2. **Green Trust Demolition** – Table to Special Meeting

SETTING AGENDA OF NEXT REGULAR MEETING – June 19, 2024, at 3:00 pm held at the Union Cemetery District Office.

ADJOURN: 4:29 pm.