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**MINUTES
SPECIAL MEETING
TUESDAY AUGUST 6, 2024
9:30 a.m.**

District Office, 11545 Brentwood Blvd., Brentwood, CA 925-634-4748

Persons with disabilities planning to attend the meeting may request reasonable accommodations by contacting Aurora Garcia at least 72 hours before the meeting at 925-634-4748 and she will use her best efforts to provide reasonable accommodations with accessibility and public safety.

“Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Byron-Brentwood-Knightsen Union Cemetery District less than 96 hours prior to that meeting are available for public inspection at 11545 Brentwood Blvd, Brentwood, CA 94513, during normal business hours.

CALL TO ORDER – The meeting was called to order at 9:36 a.m. by Chair Patricia Bristow.

ROLL CALL – *Present:* Chair Patricia Bristow and Trustees Emil Geddes. *Staff Members present:* District Manager Patricia Howard and Cemetery Services Coordinator Aurora Garcia.

OLD BUSINESS

- 1. 2024 Ford F150 Truck Purchase** – It was moved by Geddes, second by Bristow to approve the purchase of a new 2024 Ford F150 truck from Bill Brandt Ford, in the amount of \$44,423.63. This amount came in \$390.50 higher than the bid from Future Ford, but the thought is, the District will have all service and maintenance performed through Bill Brandt Ford which we believe would give the District priority and better care. *Vote:* Ayes – Geddes and Bristow. Noes – 0.

SETTING AGENDA OF NEXT REGULAR MEETING – August 28, 2024, at 3:00 pm held at the Union Cemetery District.

ADJOURN: 9:42 a.m.